



**Minutes of Cromwell Primary Academy Local Governing Committee  
held on Thursday 18<sup>th</sup> July 2024 at 3.30pm**

**Present Governors:** Vicky Rix (VR) (Chair)  
Hannah Connor-James (HCJ) Headteacher  
Jacqui Harris (JH)  
Christopher Smith (CS)

**Clerk:** Tracey Ling

**Apologies:** Rebecca Berton  
David Sykes

(Q/A denotes questions and answers.)

	<b>Welcome and apologies for absence</b>
	Governors were welcomed by the Chair and the meeting commenced at 3.30pm. The meeting was quorate. The meeting was hosted on Teams. Apologies from Rebecca Berton and David Sykes The Chair welcomed and introduced Christopher Smith as a new member
<b>1.</b>	<b>Declaration of interest</b>
	All declarations of interest had been completed on GovernorHub. There was no expected conflict with the business of this meeting.
<b>2.</b>	<b>Approval of minutes from 18<sup>th</sup> May 2024</b>
	The minutes were confirmed as an accurate and true record of the Local Governing board meeting on 18 <sup>th</sup> May and were <b>approved</b> by RB on 17 <sup>th</sup> June 2024 on Governorhub.
<b>3.</b>	<b>Matters arising (not elsewhere on the agenda)</b>
	No arising matters were reported
<b>4.</b>	<b>To ensure accountability for the Educational Performance of the School</b>
	<p><b><u>Headteachers Report to Governors</u></b></p> <p>The Headteachers Report had been shared on GovernorHub prior to the meeting for governors to review.</p> <p>With the absence of (RB) questions were submitted to HCJ via email and answered as follows:-</p> <p><i>SDP - What is proposed for oracy in the next ADP - how do you intend to continue moving this area forward? Which year groups are the focus in this area? Have you accessed any national training / initiatives in this area yet?</i></p> <p><b>We have a number of initiatives already in place to target particular year groups which are proving really successful. We introduced NELI in Reception which targets both EAL children and pupils with lang/comm difficulties. We also use Talk4Writing in Rec and year 1. Year 2 upwards use our own developed strategy called "Speak Like an Expert" which helps in the oral rehearsal of subject-specific vocabulary. Staff have received training in SLE and questioning techniques which encourage articulation and oral-rehearsal in all lessons. Our enrichment curriculum is specifically planned to enable real-life experiences, trips and visits that evoke description, language and vocabulary building. We hope that making the VR experience part of this offer will further enhance the potential for improving oracy. Our next focus should be how we can support EAL pupils with their oracy in order that it impacts positively on writing.</b></p>



**Grammarsaurus is also expected to support spoken grammar which we hope will impact writing also. The new SDP will have EAL, Grammarsaurus and VR featured within.**

*How is Grammarsaurus implementation gone? Do you intend to use it termly or how exactly moving forwards? What impact have you seen to date?*

**Training has been provided and this is currently being trialled by staff ready for a September start. We expect to use it fully in the first half of the Autumn term (possibly the whole term in the first instance). We have planned to use this alongside our already successfully implemented approach to teaching writing and hope it targets the elements we feel weaker on- grammatical structures. Staff feedback so far is positive.**

*How is the implementation of the preschool going? Will all staffing be in place for Autumn 2024? Have numbers been affected by the change of provision management at all?*

**This has very much taken the majority of our focus this term. Recruitment is almost complete and we feel confident that everything will be in place for the scheduled start. We are pleased with the numbers- they are already in line with the current preschool and we expect this to increase over time. We are currently "full" according to our phase 1 growth plan and the next stage will be to implement a waiting list and once needs are sufficient to support further recruitment, we will be going ahead with the next round. We have 24 registered children across the week attending either morning, afternoon or all day. We have appointed a Room Lead, a full-time Level 2 practitioner and will have appointed a part-time (mornings only) assistant by the end of this week.**

*Congratulations on the MTP results in Year 4 - a scaled score of 23 is amazing!*

**Thank you- we are very pleased to have been able to achieve this again.**

*Could the SENDCo come to a meeting next year to give us an up to date overview of SEND? This hasn't happened for a while and is helpful.*

**Good idea. I'll get this arranged.**

*Can we plan to visit the preschool before the first meeting to take a look at the environment and meet some of the staff at the first meeting next term? Can we have some feedback as to how it is going in the first meeting next term also, please.*

**Absolutely.**

*Thanks Hannah and your team for all your hard work this year. Your Head's report continues to show excellent progress and oversight of the academy.*

**Thank you for your support.**

VR was pleased that the recruitment was going well for the pre school, HCJ commented that we were waiting for a certificate for one of the candidates, this was the member of staff with Level 3. HR are aware of the situation and the candidate has contacted all of the places necessary to get this sorted ASAP.

We have a parent with a child with high SEND needs having a meeting with LB and AS on 19<sup>th</sup> July 2024, this could be a difficult meeting but we are trying to work with family so that the child can integrate into the preschool 2 mornings a



	<p>week. The family already have twins at the school and difficult conversation have been had in the past, this may delay the child starting if an agreement cannot be put in place.</p> <p>The recruitment has allowed for growth of capacity from 23 to 29.</p> <p>VR asked about EXS and GDS meaning these are as follows EXS is Expected Standard and GDS is greater depth standard. HCJ is pleased with the results, they were as the predictions. The assessment were moderated this year 61% writing SDP. The grammarsaurus is coming and we are hoping to see an impact, the level of EAL makes this difficult but it is an improving picture with KS1 at around 70%. JH comments that the pandemics still has an impact, however offers congratulations of the hard work so far.</p>
<b>5.</b>	<b>Governor Visit by VR for Safeguarding</b>
	<p>VR started by saying is enjoyed her visit to the school and spent around 30 minutes in the reception class, she the children, playing nicely and were well behaved, they all were busy confident children. VR spoke to a PP child who was confident and had very good social skills the children were all well mannered and well looked after VR spoke highly of AS the Reception class teacher.</p> <p>VR was taken on tour around the rest of the school by HCJ all the children around the school were working hard.</p> <p>The safeguarding audit is completed by all schools once a year, a couple of updates are needed, how schools are supported after stressful DSL checks, outside support is needed in recognition of those working of difficult cases. It was discussed that maybe some could come in for support maybe on a weekly or bi weekly basis. Staff maybe given space to talk about work etc especially around child protection. JH would be happy to do some research on this to find out what is available, then JH asked the question where does HCJ go to for support .</p> <p>Safeguarding needs are well managed.</p>
<b>7.</b>	<b>Governor recruitment</b>
	<p>RB has spoken with a new potential parent governor updates will follow on with this. Our previous MFL teacher may also be interested in joining the board, again updates to follow.</p>
<b>8.</b>	<b>AOB</b>
	<p>None VR wished everyone a good summer break</p>
<b>9.</b>	<b>Date of next meetings</b>
	<p>Dates of future meetings: No dates have been set for future meetings more details on this will follow.</p>

The meeting closed at 4.05pm.

<b>ACTION LOG</b>			
	Action	By whom?	Completed
1	School to arrange parent governor election process next term.	HCJ	
2	VR to arrange EYFS school visit.	VR	Completed
3	HCJ and VR to agree an appropriate date/time for SCR Governor check	HCJ/VR	Completed



4	RB to check if any other link roles are essential such as H&S link (carried forward)	RB	
5	RB to send TL a questions and answers section on Governance for the website (carried forward)	RB	Completed
6	HCJ and RB to work together on completing the advertisement and consider specific requirements of the LGB.	RB/HCJ	
7	RB to upload correct form for Governor visits onto GHub.	RB	
8	JH to do research for staff supervision for safeguarding issues	JH	